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| LAY UP DECLARATION FORM | [Insert date] |

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| Vessel: | [Vessel name] | Date: |  |  |
| IMO: |  |  |  |  |
| Member/Assured: |  |  |
| Lay-up Location: | [port or place] |  |
| Estimated Lay-up Duration: | [days] |  |
| Is the Lay-up: Warm [ ]  Cold [ ]  |

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| --- | --- | --- | --- |
|  | Yes | No | Please give details |
| Will all statutory and classification requirements be complied with during lay-up? | [ ]  | [ ]  |  |
| Will there be any cargo on board? |[ ] [ ]   |
| Has the number of crew been reduced to below the operational minimum safe manning document? |[ ] [ ]   |
| Has the reduction of crew been approved by the vessel’s Flag? |[ ] [ ]   |
| What will the mooring arrangements be during lay-up? |  |
| Have these been approved by an independent body? | [ ]  | [ ]  |  |
| What emergency and security procedures are in place? Please provide plans. |  |
| Have these been approved by an independent body? | [ ]  | [ ]  |  |
|  |  |  |  |
| Will the vessels machinery be operational during lay-up? | [ ]  | [ ]  |  |
| Any activities during lay-up period? E.g. modifications, hot works, repairs, work below water line, bunkering. | [ ]  | [ ]  |  |
| Is it anticipated that the vessel will leave its lay-up location at all during this period? | [ ]  | [ ]  |  |

For guidance for the purpose of this form the following definitions of warm and cold lay-up should be used.

***Warm lay-up*** *is relatively short term, the vessel may have a reduced number of crew on board and will have some of the machinery working.*

***Cold lay-up*** *is for a longer term, all systems, engines and machinery are shut down. Manning for the vessel will be reduced to a minimum for security and maintenance only.*

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| In consideration of SKULD agreeing to accept the lay-up declaration and during the time the vessel remains entered with SKULD, the member/assured undertakes and confirms that during the period of lay-up the member/assured will: |
| 1. continue to comply with the provisions of the Association Rules or Terms and Conditions of Entry whichever is applicable,
2. comply with all legal and regulatory requirements imposed by the relevant authorities exercising jurisdiction over the vessel in its place of lay-up, including but not limited to the relevant port state(s) and harbour authorities, as well as with any conditions imposed by the ship’s hull and machinery underwriters, and any requirements of the ship’s classification society and flag state.
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Date Signature of member / on behalf member

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